

Documentation to establish Corporate Bona Fides

The CIS requires that all companies requesting non-immigrant visas have the Net Income (profit) to pay the salaries for the requested alien(s). Often this condition cannot be met by start up companies or those who may not be profitable. In this case, the following additional information is required to substantiate the "bona fides" of the company.

Please provide copies of the following information. If there is other information, not listed below, that serves to establish you or your company, please provide that information as well.

Legal Information
Articles of Incorporation.
Description of formal corporate affiliation with any other corporate entity, subsidiary or parent.
List of Board of Directors or Advisory Board, their age and corporate affiliation, including the annual revenue of the companies with which they are affiliated. It is helpful if some of these directors represent very well known companies.
Financial Data
Audited financial statements that indicate profit or loss from previous years and the amount of capitalization currently on the Balance sheet. Indicate the number of years you can operate before turning a profit based on current or committed capitalization.
Lines of credit or letters of Commitment from banks, individuals or venture capitalists indicating available additional capital.
Lease or mortgage agreements for office, manufacturing, storage or other space.
List of private investors, the amount of their investment. Indicate by an asterisk those that qualify as "high net worth" individuals (net worth in excess of 1 million dollars, excluding their primary residence)
Business Information
Company, product or advertising brochures.
Company Organization chart.
List of employees, their respective educational level and salary.
Copies of major contracts for work that indicate future revenue. Indicate the number of staff members required to complete the work as justification for hiring these candidates
A report of staff turnover that provides justification for your need to hire additional staff.
List of other companies the founders or principles of this firm have started or are currently operating. Indicate the starting dates, industry, and current size (revenue or number of employees). This substantiates the likelihood that this venture will be successful.
Business plan and financial pro forma for at least the next three years.

Please forward clear, legible copies of the above information to us. Ensure your name and **ISS account number** is on the cover sheet.

Our fax number is (717) 506-5208

Email: info@immigrationsupport.com

Our express mail address is:
Immigration Support Services
2215 Millennium Way
Enola PA 17025 USA